

# Rules, Policies, and Guidelines of Team 2424

Policies may be revised at any time.

## Eligibility

- All robotics students must be academically eligible to travel and perform with the robotics team. All members are required to maintain a 3.0 GPA or higher. It is the student's responsibility to ensure eligibility.
- Students must attend mandatory meetings or present valid excuses. During the build season students must attend build sessions twice a week. Two absences are allowed at build sessions.
- All team members are required to sign in and out at every meeting and build session. This is your attendance record. This includes all team meetings, work sessions, trips, and work done on your own. If you do not sign in and out you will not be counted as present.
- As a representative of Team 2424 your appearance is important. Students' appearance (hair, dress, hygiene, language) must be in good taste and appropriate for the activity.
- Students are required to wear team shirt/uniform to all designated robotics events.
- Time theft, not working during build sessions, is stealing.

## Work Safety and Facility Maintenance

- Safe work practices are extremely important to the team. Safe behavior is required at all times.
- Safety Glasses must be worn in the shop construction area when necessary.
- Closed toed shoes must be worn in the lab (no sandals or flip-flops)
- No Horseplay (includes shoving/pushing/running)
- Only use tools you know how to operate.
- The work area (wherever this may be) must be cleaned before leaving, including placing tools in their correct spots.
- Treat the facility and tools with respect. Do not abuse the privilege of having a great place to work. If you break a tool, you will be required to buy the team a new one.
- It is the responsibility for all team members to keep the work shop clean and organized. Everyone will be expected to help clean the area, whether it was your mess or not.

## Computer Access

- You will only be allowed on the computer if you are assigned a task pertaining to computers. Do not abuse the privilege of using the computer. Only be working on what you are assigned, and nothing else.

## Cell Phones

- Cell phones may not be used during team meetings.
- While traveling with the team to competitions, students are not to use cell phones for any reason during competition or any time while in public.

## Communications

All team members must sign up on [www.bixbyrobotics.org](http://www.bixbyrobotics.org) with accurate information. The site will contain important information, such as forms, meeting times, and other files. We will contact users via E-mail, Facebook, and SMS messaging through the web site.

## Trips

### Off Campus Events

- In Order to Attend Off Campus Events:
  - You must be a member in good standing with the team.
  - You must maintain a 3.0 GPA or better to attend events.
  - You must secure the school required permission slips.
  - When traveling, team shirts and appropriate safety attire are mandatory.
- The Kickoff is a mandatory event. If for some reason you absolutely cannot attend please submit this in writing for us to have on record.
- It is an honor to be invited to the regional competition; transportation will be provided by the team. Please be aware that team dues will cover food, transportation, and lodging for the kickoff and regional trip. The dues cover 1 regional only, other regionals and/or the Championship event cost extra.
- Criteria for attending the World Championship will be posted at a later date
- Do not expect to come to the Regional or the World Championship if you have not aided sufficiently in the build process. Attendance is not enough to secure a spot on the team.
- Transportation will be provided by the team. Unless specified, students are required to travel with the team. Students are not allowed to take their own vehicle. Arrangements must be made in advance to travel with a parent.

### Medications

- A student who is taking prescription medicine under a physician's direction must be authorized before the trip by having the proper forms completed and approved by administration.

### Hotel

- An approved adult trip sponsor must be present at all times in any hotel room where both male and female students are present for social gatherings. **NO EXCEPTIONS.**

### Curfew

- Students shall be in their rooms at the time set by the trip sponsor. This will be stated in the individual trip itinerary.
- Students shall remain in their assigned rooms after curfew.
- Violators may be sent home immediately, at the cost to the parent/guardian.

### Unacceptable Language

- Profane, abusive, or unbecoming language will not be accepted.
- The team expectations are that appropriate language will be used at all times.

### Authority

- The Team Mentors look out for everyone's safety. Their word is final.
- Adult Sponsors, Parents, and Mentors, must be treated with the utmost respect.

- Treat the Team Leadership with respect. They provide you this opportunity for your benefit. Be thankful and appreciative, and remember that they have wisdom from prior years.
- Treat all team members with respect.

### Team Dues

- To join the team, dues of \$200 are required. Events covered by the dues are Kick-Off and the OKC Regional. The dues cover:
  - Team T-Shirts
  - Transportation
  - Lodging
  - Food
- If you are unable to come by the dues or do not want them to come out of your pocket, you may raise the amount of dues through sponsorship. Let the team leaders know who is sponsoring you and the amount will be subtracted from the owed amount. If you are unable to secure this amount please contact the team leaders and they will work with you.
- There may be additional dues for additional events, such as another regional or the World Championship.
- **Dues must be turned in by December 19<sup>th</sup> or the student will no longer be eligible to join the team.**

Overall, the conduct of Team 2424 participants should reflect the highest standards of behavior. Respect for safety, welfare, and rights of others should be maintained. While traveling, the participants are representing the City of Bixby, Oklahoma and Bixby High School and should display good judgment in doing so. Students must wear a team shirt/uniform at all functions. Students will observe the written rules and regulations set forth in this document and in the Bixby High School Student Handbook. Failure to comply with these regulations will result in disciplinary action or expulsion from the team. As a member of the 2424 Team—FIRST Robotics Competition you must follow all of their activities, regulations, and guidelines. These FIRST Robotics regulations apply to all robotics students and events. If a violation of these regulations occurs on an activity or trip, the student shall no longer participate in the events of that activity/trip, and shall be returned home immediately. The student's parents/guardians will be notified immediately if a violation occurs, and will be expected to assume all and any expenses from the return trip home. The robotic team sponsor shall make final decisions on disciplinary action regarding violations of the robotics activity/trip regulations.

THE FOLLOWING PAGE MUST BE SIGNED BELOW AND RETURNED PROMPTLY

